



DEPARTMENT OF THE NAVY

**OFFICE OF LEGISLATIVE AFFAIRS
1300 NAVY PENTAGON
WASHINGTON DC 20350-1300**

LA-00C: MAO
December 11, 2019

MEMORANDUM FOR INTERESTED MEMBERS OF CONGRESS

**Subj: ESTABLISHMENT OF NAVAL RESERVE OFFICERS' TRAINING CORPS UNIT
UNIVERSITY OF HAWAII AT MANOA**

Encl: (1) Organization Change Request (Fact and Justification Sheet) for NROTCU HI

1. Appreciating your interest in the current plans, programs, and policies of the Department of the Navy, please be advised that the Navy is establishing Naval Reserve Officers' Training Corps Unit, University of Hawaii at Manoa in Honolulu, Hawaii effective October 1, 2020. For further information, please refer to enclosure (1).

2. The Office of Legislative Affairs' point of contact is Lieutenant Commander Amanda Dattaro at (703) 695-5276.

Sincerely,

A handwritten signature in black ink, appearing to read "S. E. Latta", is positioned above the printed name.

S. E. LATTA
Deputy Chief of Legislative Affairs
for Strategy and Assessment

NAVY ORGANIZATION CHANGE REQUEST
(FACT AND JUSTIFICATION SHEET)
ESTABLISHMENT OF NAVAL RESERVE OFFICERS' TRAINING CORPS UNIT
UNIVERSITY OF HAWAII AT MANOA

1. Fact Sheet on: Naval Reserve Officers' Training Corps Unit (NROTCU) University of Hawaii at Manoa
Current Location:
Proposed Location: Honolulu, HI
2. Nature of Action: Establishment
3. Reason for Action: Establish NROTCU University of Hawaii at Manoa, Honolulu, HI per SECNAV direction.
4. Mission: To develop midshipmen morally, mentally, and physically and to imbue them with the highest ideals of duty, and loyalty and with core values of honor, courage, and commitment in order to commission college graduates as naval officers who possess a basic professional background, are motivated toward careers in the naval service, and have a potential for future development in mind and character so as to assume the highest responsibilities of command, citizenship, and government.
5. Impact of Action:
 - a. Civilian Personnel: Funded billets: 2 Total annual salary: \$127,283
 - b. Military Personnel. Number of officer and enlisted funded billet and estimated total annual military salaries:
Officer: Funded billets: 4 Total annual salary: \$712,626
Marine Corps billets: Undetermined as yet
6. Environmental Impact: N/A
7. Administrative and Management Information Requirements
 - a. Abbreviated Name of Activity: NROTCU HAWAII
 - b. Title of Official in Command or Charge and Mailing Address:

Commanding Officer
Naval Reserve Officers Training Corps Unit
University of Hawaii at Manoa
2500 Campus Road
Honolulu, HI 96822
 - c. Effective Date: 01-Oct-2020
 - d. Promulgation Date: Immediate
 - e. Administrative Chain of Command:
Naval Education and Training Command (00076)
Naval Service Training Command (00210)
Naval Reserve Officers' Training Corps Unit, University of Hawaii at Manoa (4719A)

Enclosure (1)